



Committee Position: Nomination Form

Nomination and Consent by Nominee

I declare that I am a current financial member of Beechmont Recreation, Arts & Sports Association Inc. and that I wish to nominate for the Committee.

If elected, I consent to act as a committee member of the club and undertake to fulfil all duties and obligations required of the position, including the obligation to attend meetings of the committee and to become appropriately conversant with the duties of committee members.

I wish to nominate for the position of:

**President Vice-President Secretary Treasurer Ordinary Committee
Member**

(Please clearly indicate each position for which you are willing to stand eg circle or tick. Applicants who are unsuccessful for one nominated position may then be considered for election to another nominated position).

Name _____

Signed _____ Date _____

PROPOSER

SECONDER

NAME (PRINT) _____

SIGNED _____

DATE _____

NB The nomination may only be proposed and seconded by financial club voting members.

Please forward this nomination to the BRASA Secretary at
brasacommittee@gmail.com or PO Box 664, Nerang Qld 4211

NOTE: The nomination must be received by the Secretary no later than midnight on 15 August 2018.

PO Box 664 NERANG QLD 4211
website: www.brasainc.com.au

email: brasacommittee@gmail.com



Membership status check:

Club Membership paid? Yes / No

Date Received: _____

Duties of Committee Members:

Committee Members are required to act diligently, competently, honestly and in good faith in what they consider to be in the best interests of the club. Committee Members are expected to attend all meetings of the club and acquire the skills and knowledge they need so they can effectively guide and monitor the management of the club. Committee Members need to consider independently matters that come to the Committee, make informed decisions, avoid conflicts of interest and not make improper use of information or their position. Committee Members are required to prevent the club incurring a debt if there are reasonable grounds for suspecting that the club is insolvent at the time the debt is incurred or would become insolvent by incurring the debt and they must exercise their powers for proper purpose.

Candidates should note that:

1. BRASA Committee members are expected to be good team players, good communicators, hard workers and genuinely have the best interests of BRASA members and the wider Beechmont community at heart.
2. Committee members are expected to provide a firm undertaking to members that they can and will attend almost all Committee and General meetings.
3. Committee Members represent all club members and are required to act in the best interests of the club. Committee members are not permitted to participate in decisions about matters that would give rise to a conflict of interests.
4. Matters discussed by the Committee may be confidential and information provided to Committee Members should not be forwarded or generally divulged to other parties.
5. Committee Members are required to represent the various sub-committees of the Club and to this end each committee member is expected to take on the role of co-ordinator of at least one sub-committee.
6. As leaseholder, BRASA is responsible for the upkeep and maintenance of Graceleigh Park. Committee members are expected to act as a liaison point between the various clubs who use Graceleigh Park.

Nominations:

- (a) The nomination must be proposed, seconded and signed by two Voting members of BRASA who are financial members of the Club.
- (b) The nomination must be accepted and signed by the nominee.
- (c) All details and declarations must be fully completed, signed and dated.
- (d) The nomination must be lodged with the Secretary no later than midnight on 15 August 2018**